



Request for City Council Committee Action From the Department of Finance and Property Services

Date: August 20th, 2012

To: Honorable Elizabeth Glidden, Chair Regulatory, Energy, and Environment Committee
Referral Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 7663: Bids for Installation of 13kW Photovoltaic System at Fire Station No. 4**

Recommendation:

Acceptance of the low bid of Energy Concepts, Inc. in the amount of \$58,500.00 to furnish and deliver all labor, materials, equipment and incidentals necessary to provide installation and for the commissioning of a 13kW Photovoltaic System at Fire Station No. 4 for the Minneapolis Finance Property Services Division, as follows:

Lump Sum Base Bid: **\$58,500.00**

Terms are net-30 days F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this project, all in accordance with our specifications.

This has been approved by the Civil Rights Department.

Prepared by:

Gary Warnberg, Director, Purchasing

Approved by:

Kevin Carpenter, Chief Financial Officer, Finance Dept.

Paul Aasen, City Coordinator

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

☒ Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of two (2) bids received on Official Publication No. 7663 for Installation of 13kW Photovoltaic System at Fire Station #4

Attachments – Tabulation Sheet

cc: G. Goeke
B. Millberg
J. Burns